

Data controller's notification
to the data subject

EU's General Data Protection Regulation,
(2016/679), Articles 13 and 14

21.1.2021

Person register information

1. Name of register

Guest information register

2. Purpose of personal data processing

Receiving guests, sending arrival instructions, ensuring the safety of guests, Tampereen Sähkölaitos and location of events, calculating the number of visitors, and compiling summaries, as well as establishing, managing, and developing a possible collaboration relationship. Registration of event participants and information required for the event.

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The information content of the register shall be collected directly from the data subject.

3. Data controller

The data controller is Tampereen Sähkölaitos Oy (business ID 0153791-8). The group acts as one of the data controllers, so this also covers the subsidiaries Tampereen Sähköverkko Oy (19506810) and Tampereen Vera Oy (1950694-1).

4. Contact person for the register and contact information

Marianne Toivonen

Tampereen Sähkölaitos Oy

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5. Processing of personal data in the register has been outsourced under a commission agreement

No

Yes

Data processing has been outsourced to partners and system providers.

6. Legal basis for personal data processing

A)

Consent

Legitimate interest of the data controller

Personal data in the person register, data sources, and disclosure of data

7. Personal data in the register

Description of data subject and personal data categories:

Data related to the identification of a person, such as name, telephone number, email address, job title and company name. During a visit to the premises of Tampereen Sähkölaitos, the image and movements of the visitor will be recorded by the company's surveillance cameras.

8. Register contains manual (paper) material

No

Yes

9. Data sources for the register

From the data subject.

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10. Data protection principles

Customer data may only be processed by persons who need the information for their work tasks. The data is protected against unauthorised use by technical and organisational means. All processors of personal data are trained to ensure that data protection is taken care of and maintained to an appropriate extent.

11. Disclosure of personal data in the register

Regular disclosure of information

No

Yes

12. Transfer of register data to a third country or international organisation (outside the EU or European Economic Area [EEA])

Primarily Sähkölaitos does not pass on personal data outside the European Union (EU) or European Economic Area (EEA). However, if we do transfer personal data outside the EU or EEA areas, we apply appropriate protection measures in accordance with current data protection legislation, such as model contractual clauses approved by the European Commission.

13. Personal data retention periods/criteria for determining the retention period

Data shall be stored for one year. Retention periods are based on the calculation of the annual number of visitors and visitor load of the hosts.

14. Rights of the data subject

Right of inspection: The data subject has the right to know what personal data has been saved about them and, if necessary, to correct and/or supplement the data. When exercising the right of inspection, the data subject must be prepared to be identified, for example, with an official identity card approved by the authorities.

Right to object: The data subject may object to the processing of personal data if they feel that their personal data has been processed contrary to the legal basis and/or misused.

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Right of appeal: The data subject may also file a complaint on the data processing with the data protection ombudsman if they feel that the data has been processed wrongly and/or contrary to its intended purpose.

Right to deletion of data: The data subject can request Tampereen Sähkölaitos to delete the data concerning them. In that case, Tampereen Sähkölaitos will delete the data if there is no legal basis for storing it.

The customers of the Tampereen Sähkölaitos group may exercise their rights at any time. Tampereen Sähkölaitos Oy shall verify the identity of each data subject. If the data subject exercises their rights more than once a year, an administrative fee will be charged for it. The easiest way to get assistance in matters related to exercising one's rights is to visit the Ratina customer service point, the contact information of which is provided on the first page of the privacy policy.